













**Important deadlines in preparations for the Mebel 2025 exhibition
at Crocus Expo International Exhibition Center**

 Срок	 Действие	 Куда обращаться
Before September 24, 2025	SPONSORSHIP OPPORTUNITIES If you plan to become a sponsor or partner of exhibition, please apply by email.	Maria Shagina +7 (499) 795-39-74 sponsor@expocentr.ru
Before October 20, 2025	INFORMATION IN THE CATALOGUE AND GUIDE Submit information about your company to the catalogue, and order additional advertising in the catalogue and guide via your personal exhibitor account .	Evgeniya Rivest +7 (499) 428-02-27 rivest@expocentr.ru
Before October, 20 2025	RENT OF CONGRESS PREMISES Place an order for the rent of special (congress) premises, presentation equipment and other services related to organising events. Note: A percentage surcharge will be applied to orders placed after 20 October 2025 (the services will be provided only if technically feasible).	Elena Ovcharova +7 (499) 428-02-78 Ovcharova@expocentr.ru expocon@expocentr.ru
Before October, 24 2025	STAND DESIGN AND CONSTRUCTION Coordinate the shell-scheme stand layout , otherwise it will be built by default without taking into account additional equipment, furniture, graphics and changes in the location of stand elements.	Shell-scheme stands Oleg Krivenko (halls 13 and 18) +7 (916) 623-82-29 olego@expoconsta.ru Anastasia Guseva (hall 14) +7 (916) 212-51-91 nasty@expoconsta.ru
	PAYMENT FOR STAND CONSTRUCTION SERVICES Pay for services by bank transfer at no extra charge. Surcharge for orders placed after 24 October 2025 is 100% . Orders related to construction of exhibition stands placed less than 10 working days (after 05 November 2025) before the start of the set-up period shall not be accepted .	Pavel Kudryavtsev (hall 15) +7 (916) 555-12-51 pavel@expoconsta.ru Individual stands Alexey Netesov +7 (916) 100-64-36 netesov@expoconsta.ru
Before October, 27 2025	SERVICES Place an order for services for your stand (electric power, water supply, compressed air, cleaning, etc.) via your personal exhibitor account without surcharge before 27 October 2025. Note: – Surcharge for orders placed less than 15 working days before the start of the set-up period (from 28 October to 04	Irina Zakharova +7 (499) 795-26-37 Inna Shutova +7 (499) 795-39-86 Igor Yaris +7 (499) 795-25-37 Evgeny Malykhin +7 (499) 795-39-92 usluga@expocentr.ru

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	<p>November 2025) is 50%,</p> <ul style="list-style-type: none"> – Surcharge for orders placed less than 10 working days before the start of the set-up period (from 05 to 11 November 2025) is 100%, – No orders can be placed in your personal exhibitor account after 12 November 2025. 	
	<p>ADVERTISING SERVICES</p> <p>Place an order for advertising services (banners, media displays, etc.) for navigation and to attract visitors to your stand.</p> <p>Note:</p> <ul style="list-style-type: none"> – Surcharge for orders placed less than 15 working days before the start of the set-up period (from 28 October to 04 November 2025) is 50%, – Surcharge for orders placed less than 10 working days before the start of the set-up period (from 05 to 11 November 2025) is 100%, – No orders can be placed in your personal exhibitor account after 12 November 2025. 	<p>Elena Kavina +7 (499) 795-37-14 Maria Gogoleva +7 (499) 795-25-64 Yulia Chernaya +7 (499) 795-27-07 expo-adv@expocentr.ru</p>
<p>Before 27 October, 2025</p>	<p>CATERING</p> <p>Coordinate the services of catering companies, cooking and tastings at stands with EXPOCENTRE AO. A fine of RUB 500,000 shall be imposed for using catering services of third parties without approval.</p>	<p>Expo-agent@expocentr.ru</p>
<p>Before 01 November, 2025</p>	<p>ACCREDITATION OF STAND CONSTRUCTION</p> <p>If you have a contract for raw space, you have to get approval of your stand construction.</p>	<p>Technical oversight department +7 (915) 359-53-90 +7 (915) 359-53-88 stk@expoconsta.ru psa@expoconsta.ru</p>
<p>Before 01 November, 2025 (10 working days before the start of the set-up period)</p>	<p>HANDLING SERVICES, CUSTOMS CLEARANCE</p> <p>If required, place an order for services related to delivery, processing, handling and customs clearance of your cargoes.</p>	<p>Recommended freight forwarder: DMW-EXPO https://www.dmw-expo.ru/node/7 <u>Local cargo</u> Yuri Kharchenko +7 (977) 260-93-51 Yuri.kharchenko@dmw-expo.ru <u>International cargo</u> Marina Filippova +7 (915) 224-47-27 Marina.filippova@dmw-expo.ru</p>

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From 01 November, 2025 (2 weeks before the start of the set-up period)	VEHICLE PASSES TO THE LOADING AND UNLOADING AREA Prepare a letter for delivery/removal of equipment and exhibits on your company's letterhead using the relevant template , coordinate it with EXPOCENTRE AO and Crocus Expo. Get your vehicle passes after payment for them. See details on pages 23–24 of the Exhibitor Manual.	EXPOCENTRE td@expocentr.ru Crocus Expo service@crocus-expo.ru
From 01 November, 2025 (2 weeks before the start of the set-up period)	WORK PASSES Issue work passes for your personnel engaged in set-up/dismantling at the rate of 1 pass per 5 sq. m of the stand area. See details on page 23 of the Exhibitor Manual.	Service Centre Department +7 (495) 727-26-26 service@crocus-expo.ru
Before 19 November, 2025 (before the start of the set-up period)	INTERNET Apply to get a connection to the Internet.	Order at Flexline directly +7 (495) 727-24-00 +7 (495) 727-24-77 expo@flexline.ru
From 19 November to 29 November 2025 (from the start of the set-up period to the end of the dismantling period)	DOCUMENTS, PASSES, LATE ORDERS FOR SERVICES Visit the organiser's office to – place orders for services with surcharge of 100% , – get your previously ordered vehicle passes to the VIP parking, and passes for promoters. Note: – You can receive closing documents via EDF (the electronic document flow).	The organiser's office (Pavilion 3)
23 November 2025 (the last day of the set-up period)	EXHIBITOR PASSES (IDs) Issue exhibitor passes (IDs) in your personal exhibitor account and receive them in the lobby of Pavilion 3.	lk.expocentr.ru
23 November 2025 (the last day of the set-up period)	END OF SET-UP All exhibits must be unpacked, construction equipment and packaging must be removed, and aisles must be cleared by 16:00 . Decoration works and equipment set-up can be done only within the stand up to 19:30 . The extension of set-up hours on the last day of the set-up period is possible only with the approval of EXPOCENTRE AO.	The organiser's office (Pavilion 3) The extension of set-up hours and passes to the loading/unloading area are arranged/issued in Service Centre of Pavilion 3 until 18.00 +7 (495) 727-26-26 Service@Crocus-Expo.ru

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27 November 2025 (the last day of the exhibition running)	VACATING THE PREMISES You must vacate the exhibition premises before 19.45! – From 16.00 to 19.30 – vehicles of exhibitors enter to remove exhibits, – From 18.00 to 19.30 – vehicles of contractors enter to remove exhibits and equipment	The passes to the loading/unloading area are issued in Service Centre of Pavilion 3 until 18.00 +7 (495) 727-26-26 Service@Crocus-Expo.ru
29 November 2025 (the last day of the dismantling period)	END OF DISMANTLING You must complete dismantling of your stand before 16.00! The pavilion must vacated, stand equipment and structures must be dismantled and removed.	The passes to the loading/unloading area are issued in Service Centre of Pavilion 3 until 18.00 +7 (495) 727-26-26 Service@Crocus-Expo.ru